

**TOOELE COUNTY**  
**GRAMA Request Form**  
Utah Code § 63G-2-204

**Requester's information**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/ZIP: \_\_\_\_\_

Email Address \_\_\_\_\_ Telephone number: \_\_\_\_\_

**Records requested**

**Note:** The more specific and narrow the request, the easier it will be for our office to respond to the request. *Description of records including all relevant information—location of event(s) described in records, city, county, address; date range of the records; names of the person(s); and subject of the request.*

- I am the subject of the record
- I am the authorized representative of the subject of the record
- I provided the information in the record

**I would like to:**

- View or inspect the records only
- Receive a copy of the records and pay associated fees to compile and/or duplicate in conformance with Tooele County's policy as determined by ordinance or adopted written formal policy.
  - Please notify me if the amount will exceed \$ \_\_\_\_\_
  - I would like to receive documents via email
- Receive a copy of the records and request a fee waiver, according to Utah Code § 63G-2-203, because:  
\_\_\_\_ My legal rights are directly implicated by the information of the record, and I am impoverished
- Receive an expedited response (5 days) because releasing the records benefits the public; I request the information for a story or report for publication or broadcast to the general public

**Requestor's**  
**Signature** \_\_\_\_\_

Date Requested \_\_\_\_\_  
Date Completed \_\_\_\_\_

DUPLICATION FEE \$ \_\_\_\_\_  
COMPLITATION FEE \$ \_\_\_\_\_

Record's Officer Signature \_\_\_\_\_